

MINISTRY OF FOREIGN AFFAIRS
ISLAMABAD

No. P (II)-Per/Air Pass/2013

December 13, 2012

The Ministry of Foreign Affairs presents its compliments to all Diplomatic Missions, Consulates / Consulate Generals, UN Agencies and International Organizations based in Pakistan, and has the honour to inform that concerned authorities have informed the Ministry that the validity of current Airport Entry Passes-2012 will expire on December 31, 2012.

The esteemed missions are requested to fill out the enclosed proforma(s) for issuance of new Airport Entry Pass(es) for the year 2013 for the Head / Chief of Mission, Deputy Head / Chief of Mission, Defence Attachés / Advisers and Protocol Officer(s) etc. The number of passes will be based on reciprocity.

It may be ensured that following / requirements are fulfilled.

Requirements for Diplomats / Non-Diplomats

- (i) Three sets of duly filled in proforma(s)-2013, (**Note:-** The proforma must be countersigned by the head of department / nominated officer and no column should be left blank);
- (ii) Five latest passport size coloured photographs ("2 x 1^{1/2}" inches);
- (iii) Three copies of the latest diplomatic ID Card issued from the Ministry of Foreign Affairs & Passport bearing valid visa sticker from the Pakistan Embassy / High Commission etc. from where the diplomat(s) have been issued visa (**Note:-** The designation of the diplomat (s) should not be different from that mentioned on his / her current Diplomatic ID Card);
- (iv) Two photocopies of previous airport entry pass-2012 (if held). (**Note:-** Issuance of new airport entry pass-2013 is subject to return of original airport pass-2012 with an authority letter for collection of the new pass).

Requirements for Local Pakistani Employees / Staff

- (v) If local Pakistani employee(s) / staff etc. intend(s) to apply for airport passes-2013, then four sets of completely filled security vetting proforma (sample attached) with countersignature and official stamp by the head of department / nominated officer with duly affixed coloured photographs ("2 x 1^{1/2}" inches), a latest special branch police clearance certificate (valid for two years) and National ID (i.e CNIC) as well as Embassy / High Commission / Office Card must also be attached in addition to three sets of duly filled in proforma(s)-2013, five latest passport size coloured photographs ("2 x 1^{1/2}" inches) and two photocopies of previous airport pass-2012 (if held).

The Ministry of Foreign Affairs avails itself of this opportunity to renew to the esteemed Missions the assurances of its highest consideration.

All Diplomatic Missions, Consulates & Consulate Generals, UN Agencies
& International Organizations based in Pakistan



**GOVERNMENT OF PAKISTAN
MINISTRY OF DEFENCE
AIRPORTS SECURITY FORCE**

Space for
Photograph

(Passport Size)

2" x 1 1/2"

APPLICATION FOR AIRPORT ENTRY PASS-2013

1. Name of Applicant. _____
(IN BLOCK LETTERS)
2. Designation _____ Pay Scale /Group _____
3. Department _____ Service No. _____
4. Nationality _____ Date & Place of Birth _____
5. CNIC No. _____ Passport/Diplomatic Identity Card No. _____
(For Pakistani National) (For Foreigners/Diplomats)
6. Father's/Husband Name of the Applicant _____
7. Present Address _____
8. Permanent Residential Address: _____
9. Telephone No. Office _____ Res. _____ Fax _____ Mob No. _____
10. **SECURITY CLEARANCE**
 - a) By Int Bureau vide letter No. _____ Dated _____
 - b) By Spl. Branch vide letter No. _____ Dated _____
11.
 - a) Airport(s) for which required _____
 - b) Area(s) for which required _____
 - c) Justification (for which purpose pass is required) _____
12. Previous Year's Airport Entry Pass No. (if issued), _____ Reg. No. _____

CERTIFICATE / UNDERTAKING

- * The information given above is complete & correct in all respect.
- * I will comply with all Security Rules and I am aware that any violation may result in cancellation of the Airport Entry Pass besides legal action.
- * **I will return the Airport Entry Pass on its expiry or when no longer required.**
- * I have read and understood the instructions overleaf fully. I shall abide by the same.

Note The Pass will be displayed on the chest while entering airport premises otherwise entry will be denied.

The Pass will be displayed at all times while in restricted area of the airport.

Signature _____

Dated _____

Specimen Signature

Two Specimen Signatures of the applicant.

**COUNTERSIGNED BY THE
HEAD OF DEPTT / NOMINATED OFFICER
(Name & Designation / Official Seal)**

(Instructions on reverse)

**SECURITY VETTING PROFORMA FOR ISSUANCE OF
AIRPORT ENTRY PASS**

1. Name/Alias _____
2. Father's/Husband's Name, profession & address _____

3. a) Date/Place of Birth _____ b) Nationality _____
4. a) N.I.C No. (Attested Copy) _____
b) Passport No. (with date and place of issue) _____
5. Origin of Family _____
6. Religion/Sect _____ 7. Caste _____
8. Educational Qualification _____
9. Name of Educational Institutions attended _____
10. Department (where presently serving) _____
11. Present Address with telephone No. _____

12. Permanent Address with telephone No. _____

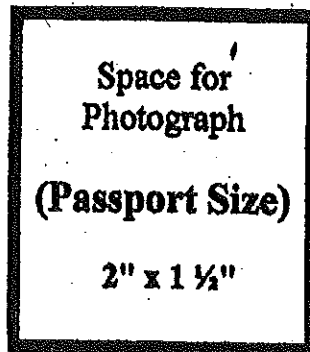
13. Date & Rank of Initial Joining Service _____
14. Present Appointment with Date & Telephone No. _____
15. Place of postings for the Last 10 Years _____

16. Previous Service (if any) _____
17. Martial Status/Size of Family _____
18. Visit Abroad (with purpose) _____
19. Social/Religious/Political activities (Present/Past) _____

20. Name & Address of Two Close Relatives _____

21. Name & Address of Two Close Friends (not related) _____

22. Last Year's Airport Entry Pass No. (if issued) _____
23. a) Airport(s) for which pass required _____
b) Area(s) for which pass required (Nature of Duty) _____
c) Justification (for which purpose pass is required) _____
24. Letter No. with date for Last Security Clearance and Name of Security Agency (if any) _____



CERTIFICATE

1. The information given above is complete & correct in all respect.
2. I am not involved in any illegal/anti state/anti Government activity.
3. I will surrender the Airport Entry Pass in case of adverse remarks reported by security agency.

**COUNTERSIGNATURE WITH OFFICIAL STAMP BY
THE HEAD OF DEPARTMENT/NOMINATED OFFICER**

Signature: _____

(Name of Applicant)

Date: _____

NOTE: To be submitted in triplicate